

Smallville Nursery Nappy Changing Policy 2022

Revised March 2023

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Smallville Nursery's nappy changing policy is in accordance with the family's requests, consistent with the children's physical and emotional abilities and in compliance with Ofsted regulations.

Methods

A child's nappy must be changed promptly when wet or soiled. Staff must wear disposable gloves on both hands and an apron for all nappy changes and a new set of gloves and clean apron for each child.

Both child and staff member must wash their hands after changing a nappy. The nappy changing area is away from the food preparation area.

Nappy change should be seen as quality time with children. Practitioners should talk or sing to the children throughout the nappy change. Practitioners to be respectful towards the child and sign the nappy changing log after each nappy change.

CHILDREN MUST NEVER BE LEFT ON A CHANGING MAT.

Procedure

- Ensure you have a clean nappy, wipes and any other supplies before changing the child.
- Put a new set of gloves and a clean apron on.
- Wash and dry the child using the appropriate washing materials, such as wipes or cotton wool. Using the wipes or the cotton wool and warm water, wipe the genital area front to back.
- Each child should have their own cream in a named tub. If parents wish to provide an alternative cream they may do so. This needs to be named and in the original pot and instructions for use followed. If prescribed a medication form is to be completed.
- Put on a clean nappy. The child may need a new set of clothes as well. These should be supplied by the parents or carer.
- Ensure child is fully engaged by talking and singing with them.
- Place the nappy creams back in the child's bag or basket.
- Spray changing unit and apron with antibacterial spray and use disposable blue roll to clean changing table ready for the next person to use.
- Wash both the adults and child's hands thoroughly with liquid soap and running water. Dry your hands on a disposable paper towel and use antibacterial hand gel.
- Write down the nappy change on the child's nappy chart
- If reusable nappies are to be used this will be in consultation with the staff team.
- Any soiled reusable nappies or clothing should be rinsed well and placed in a named bag for the family to take home

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If soiled items are left behind at the end of the day these should be put through the wash.

Items needed

- Bin specifically for nappy disposal
- Yellow bags for clinical waste
- Nappy changing unit.
- Steps if needed.
- Curtain if needed to ensure privacy or sign on door
- PVC aprons
- Disposable gloves
- Nappy sacks
- Anti bacterial spray
- Paper towels
- Liquid soap / antibacterial hand gel

Personal protective equipment (PPE).

Disposable non-powdered vinyl or latex-free CE-marked gloves and PVC aprons must be worn where there is a risk of splashing or contamination with blood/ body fluids (for example, nappy or pad changing).

Laundry

Wear PPE when handling soiled linen. Children's soiled clothing should be bagged to go home, never rinsed by hand.

Clinical waste

Always segregate domestic and clinical waste, in accordance with local policy. Used nappies/ pads, gloves, aprons and soiled dressings should be stored in correct clinical waste bags in foot operated bins. All clinical waste must be removed by a registered waste contractor. All clinical waste bags should be less than two-thirds full and stored in a dedicated, secure area while awaiting collection.